

Feather River West Levee Financing Authority

Board of Directors Minutes Regular Meeting, June 9, 2020, 3 p.m.

MODIFIED BROWN ACT REQUIREMENTS IN LIGHT OF COVID-19

The Feather River West Levee Financing Authority (Authority) Board of Directors (Board), State of California, met on the above date at 3 p.m. in Compliance with CA Executive Orders N-25-20 and N-29-20 members of the Board of Directors and members of the public participated in this meeting by teleconference.

These minutes do not represent a transcript of the meeting and are intended to be a summary of the most important points. For a complete record, please refer to the video recording of the meeting, which is posted on SBFCA's website: <http://sutterbutteflood.org/board/meetings-agendas/>

MEMBERS PRESENT

Levee District 1:	Charlie Hoppin
Levee District 9:	Mike Morris
County of Sutter:	Mike Ziegenmeyer

STAFF PRESENT: Michael Bessette, SBFCA Executive Director; Andrea Clark, Authority Counsel; Seth Wurzel, SBFCA Budget Manager, Kim Floyd, Public Outreach; and Terra Yaney, SBFCA Board Clerk

MEETING/CALL TO ORDER

At 3:00 p.m., Director Charlie Hoppin opened the meeting and led the group in the pledge of allegiance.

PUBLIC COMMENT

No public Comment

PRESENTATION, DISCUSSION & ACTION ITEMS

1. Approval of the minutes for the April 14, 2021 Board Meeting

A motion to approve the Minutes of the April 14, 2021 Board Meeting was made by Director Mike Morris and seconded by Director Mike Ziegenmeyer. The motion passed with no objection. The motion was approved as follows:

- Charlie Hoppin - yes
- Mike Morris– yes
- Mike Ziegenmeyer - yes

No public Comment

2. Recommendation to Approve Task Order 2 with HDR for Benefit Assessment District Formation Services

Budget Manager Seth Wurzel provided an update on the schedule of deliverables under Task Order No. 1. He reported that we received multiple reports related to the preliminary feasibility and projected assessment rate analyses completed by the HDR and Willdan Financial Services Team. At the last Board meeting in April, the Board provided direction for staff to return in May and June with options for a Task Order 2 to advance the HDR/Willdan services contract toward completion and formation of a Benefit Assessment District. Due to coordination delays materials were unable to be presented at the Board's regularly scheduled May meeting.

Staff has coordinated with the HDR / Willdan Team the following summarizes the work included in the attached proposal and scope of services:

- Task 1 - Project Management
- Task 2 – Assessment Engineering and Proposition 218 Administration
- Task 3 – Public Outreach and Stakeholder Engagement

The budget for the above scope of services is \$314,000. Staff has reviewed the scope of work presented within HDR Task Order 2 and recommends proceeding with the proposed scope of services.

Levee District One Counsel Ali Stevens requested clarification of the remaining budget on the schedule of deliverables for Task Order No. 1. A discussion ensued on the remaining budget and how much has been utilized to date. It was explained that of the \$250K originally budgeted for the formation of the Joint Powers Agency and initiation of the Assessment District Engineering work, approximately \$80K remains. The HDR Task Order 1 budget was for \$122k.

Director Hoppin requested more time to review and would like to meet in person to discuss in more detail. He asked that we delay the proposal until the next board meeting. All the directors agreed.

A motion to delay the approval of Task Order No. 2 until the next regularly scheduled board meeting in July was made by Director Mike Morris and seconded by Director Mike Ziegenmeyer. The motion pass with no objection. The motion approved as follows:

- Charlie Hoppin - yes
- Mike Morris– yes
- Mike Ziegenmeyer - yes

No public Comment

3. SBFCA Services Update

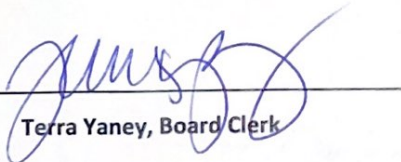
SBFCA Executive Director gave an update on SBFCA's tracking of expenses – administrative costs, legal, assessment district coordination and outreach. He reported that insurance premium has been received and paid.

No public Comment

ADJOURNMENT

With no further business coming before the Board, the meeting was adjourned at 3:55 p.m.

ATTEST BY:


Terra Yaney, Board Clerk


Board Chair